
The national board of Science for Life Laboratory

Minutes from board meeting no 44, 25 May 2020

Present members

Carl-Henrik Heldin (UU)(chair), Fredrik Elinder (LiU), Anders Gustafsson (KI), Anders Karlhede (SU), Göran Landberg (GU), Lotta Ljungqvist (Cytiva), Katrine Riklund (UmU), Stellan Sandler (UU), Mathias Uhlén (KTH)(t.o.m. § 8)

Other participants

Olli Kallioniemi (Director), Siv Andersson (Co-Director), Annika Jenmalm Jensen (Infrastructure Director), Gunilla Westergren-Thorsson (NSC)(§§ 1-5, 10), Susanna Appel (OO)(§ 4), Ylva Engström (SU)(§ 6), Jenny Alfredsson (Acting Head of operations)(ej § 10), Anna Höglund Rehn (secretary)

1. Meeting formalities

Carl-Henrik Heldin opened the meeting.

Decisions:

The SciLifeLab board appointed Fredrik Elinder to approve the minutes of the meeting in addition to the chair.

The SciLifeLab board approved the minutes from meeting no 41, meeting no 42 and meeting no 43.

The SciLifeLab board approved the chair's decision regarding appointment of evaluator for the international infrastructure evaluation (2020-02-27) (VC-2019-0034).

2. Update from the Director

Olli Kallioniemi presented the quarterly update from SciLifeLab.

3. Co-Director and Infrastructure Director recruitment processes

Dnr VC-2020-0016, VC-2020-0017

According to the 'Arbetsordning' for SciLifeLab the Co-Director and the Infrastructure Director are appointed by the SciLifeLab board for a specific time, but no longer than 6 years. The appointment can be renewed.

A process for upcoming appointments is needed as Siv Andersson has asked to step down as Co-Director from January 2021 and Annika Jenmalm Jensen's appointment as Infrastructure Director ends December 31, 2020.

Carl-Henrik Heldin and Olli Kallioniemi informed about the processes.

Decisions:

The SciLifeLab board approved the process of starting the recruitment of the Co-Director and the Infrastructure Director (appendix 1).

The SciLifeLab board appointed Stellan Sandler (chair), Mathias Uhlén, Katrine Riklund, Carl-Henrik Heldin and Olli Kallioniemi as members of the search committee for the Co-Director. The Disciplinary Domain of Science and Technology/Uppsala University is invited to nominate a member in the committee.

The SciLifeLab board appointed Gunilla Westergren-Thorsson (chair) and Lotta Ljungqvist as members of the search committee for the Infrastructure Director. The Integration Directors of the host universities are invited to, after consultation with their Rectors, nominate one member each to the committee. The committee should consult with Olli Kallioniemi.

The SciLifeLab board approved the suggested advertisement for the position as Co-Director (appendix 2). The board and Uppsala University will collaborate in this recruitment, selection and appointment process.

The SciLifeLab board approved the description of the Infrastructure Director position to be advertised (appendix 3).

4. SciLifeLab logotype project

Whilst predictably well-known in the Swedish life science sector, the existing SciLifeLab logotype has no connection to the purpose of our center or community as it is purely a typographic set-up.

Susanna Appel, SciLifeLab Communications manager, informed about the process to come up with a suggestion for a logotype symbol, to be used together with the name SciLifeLab in type.

Decision:

The SciLifeLab board approved the new logotype symbol added to a simplified SciLifeLab wordmark to make up a new logotype.

5. International infrastructure evaluation - preliminary results

Dnr VC-2019-0034

The international Infrastructure Evaluation Committee (IEC) panel meeting was successfully carried out virtually on April 20-22, 2020, and the IEC has submitted a written report. The combined written feedback and numerical data received will be highly useful and will be carefully considered by the management before bringing a proposal for budget allocation to the board in the fall of 2020.

Annika Jenmalm Jensen gave an update from the panel meeting and the panel report. The next steps in integrating the feedback from the international and national stakeholders were presented.

Decision:

The SciLifeLab board approved the suggested next steps and procedures in order to arrive at an informed decision for the funding and composition of the national infrastructure for the period 2021-2024.

6. Campus Solna action group - report

Dnr VC-2019-0008

In May 2019 the SciLifeLab board decided to set up a committee to look into the specific recommendations from the International Advisory Board regarding Campus Solna. The action group was in November 2019 given the task to act as a recruitment committee in the recruitment of a Campus Solna Director.

Ylva Engström reported from the action group's work.

Decision:

The SciLifeLab board approved the proposal that the action group continues its work by submitting a report before July 1, 2020, on the work done by the action group, including recommendations for future actions.

7. Campus Solna update

Campus Solna is an important national research center housing about 50% of the SciLifeLab national facilities, but Campus Solna is also an important research site for the three Stockholm host universities that jointly supervise the daily operation of the Campus Solna. Over the past few years there have been increasing demands to improve the local infrastructure and the usage and allocation of space at Campus Solna.

Jenny Alfredsson gave an overview of the current status and future plans for Campus Solna.

8. Financial outcome 2019 and forecast 2020

Dnr VC-2019-0046

On November 11, 2019 the SciLifeLab national budget for 2020 was approved by the Board. It was at the same time agreed that an update of the financial outcome for 2019 should be shown at the Board meeting in May 2020.

Jenny Alfredsson informed about the financial outcome for 2019, gave a preliminary forecast for 2020 and an overview of the surplus of national funding at KTH.

9. Arbetsordning för SciLifeLab - revision

Dnr VC-2019-0037

A revision of all the SciLifeLab steering documents was initiated last year. The KTH university director has assigned a working group for this task consisting of lawyers from KTH and representatives from SciLifeLab Operations Office.

Jenny Alfredsson informed about the ongoing work and about the time plan.

10. Acting head and vice head of operation

Dnr VC-2020-0018

In June 2019, the board nominated Jenny Alfredsson as acting Head of operations for SciLifeLab from August 1, 2019 until July 31, 2020 and Fredrik Sterky to the role of a Strategic Management Support for that same period.

Over the past year Jenny Alfredsson has managed Operations Office on her own. Since Jenny is employed at the University of Uppsala, she and Fredrik Sterky have discussed the need to have one KTH-affiliated person from the Operations Office to take on the role of acting vice-head of operations. Once the new steering documents will be ready, and the situation is otherwise clarified, long-term assignments for these two key roles at the Operations Office will be considered.

Decisions:

The SciLifeLab board prolonged Jenny Alfredsson's assignment as acting Head of operations for SciLifeLab until new decisions are made, but no longer than July 31,

2021. The appointment of Fredrik Sterky as a Strategic Management Support will also continue for the same period.

The SciLifeLab board nominated Susanna Appel as acting Vice Head of operations for SciLifeLab from August 1, 2020, until new decisions are made, but no longer than July 31, 2021.

11 Other issues

There were no other issues.

Upcoming meetings

- Wednesday September 23, 10.00-15.00 in Solna
- Tuesday November 10, 10.00-15.00 in Solna.

Anna Höglund Rehn, secretary

Minutes approved by:

Carl-Henrik Heldin

Fredrik Elinder

Appendix 1

Recruitment process and time plan for the Co-Director position and the Infrastructure Director position

- Open calls with clearly communicated decision processes for both positions.
- The position as Co-Director will be advertised as a 50 % FTE for 6 years which is to be combined with a role as a researcher at Uppsala university.
- The recruitment of the Co-Director should be led by the Uppsala University in close communication with the SciLifeLab Director.
- The position as Infrastructure Director will be advertised as a 50 % assignment for 6 years, which is to be combined with a role as a researcher at one of the four host universities.
- The recruitment of the Infrastructure Director should be led by the Gunilla Westergren-Thorsson (chair National SciLifeLab committee).
- Once the top candidate(s) for the Infrastructure Director are defined, the respective host universities will be asked to agree to the nomination.
- The chair of the SciLifeLab board will participate in the later stages of both recruitment processes in order to prepare for a board decision.

Time plan

- May 25, 2020 – The SciLifeLab board approves the process for recruitment.
- June 2020 – Communication with the Uppsala University Vice Chancellor in order to immediately initiate the search.
- Positions advertised over the summer period, deadline of applications end of August.
- Sept 23, 2020 – The deputy Vice Chancellor Prof. Stellan Sandler reports on action taken regarding the Co-Director to the SciLifeLab board.

- Sep 23, 2020 - The chair of the recruitment committee reports on actions taken regarding the Infrastructure Director to the SciLifeLab board.
- Nov 10, 2020 - the deputy Vice Chancellor Prof. Stellan Sandler reports on proposed candidate(s) for the post as Co-Director to the SciLifeLab board.
- Nov 10, 2020 - The chair of the recruitment committee of the Infrastructure Director will present a suggested board decision on the nomination of the Infrastructure Director.

Appendix 2

Suggested advertisement for the position as Co-Director for SciLifeLab

Uppsala University is an international research university focused on the development of science and education. Our most important assets are all the individuals who with their curiosity and their dedication make Uppsala University one of Sweden's most exciting work places. Uppsala University has 46,000 students, more than 7,000 employees and a turnover of SEK 7,3 billion.

SciLifeLab (Science for Life Laboratory) is a national infrastructure and a multi-disciplinary research community with four host universities KTH Royal Institute of Technology (primary host), Stockholm University, Karolinska Institutet, and Uppsala University.

SciLifeLab (Science for Life Laboratory) is national resource for the advancement of molecular biosciences in Sweden. We are funded as a national research infrastructure by the Swedish government. Our organization leverages the unique strengths of individual universities across Sweden into a focused resource for our life science community. We provide access for thousands of researchers to the cutting-edge instrumentation and deep scientific expertise necessary to be internationally competitive in life science research. SciLifeLab infrastructure and expertise create a unique environment for carrying out technology- and data-driven research on health and environment.

Uppsala University hereby announces a research position with a commission as Co-Director for Science for Life Laboratory. Both employees of Uppsala University and those presently not employed by the university are welcome to apply.

Duties: The commission as Co-Director for Science for Life Laboratory is included in the duties for a period of six years at 50 percent. The appointment may be renewed. In addition, the researcher will conduct his/her own research and teaching duties.

Duties as Co-Director: Work with the director and with the SciLifeLab management group to handle issues regarding SciLifeLab national infrastructure, data and research collaborations. Take part in preparing, overseeing and execution of decisions by the SciLifeLab national board. Lead the national administration of SciLifeLab together with the Director. Serve as a coordinating and strategic planning contact between SciLifeLab and university representatives outside the Stockholm-Uppsala region, such as the Wallenberg Centers for Molecular Medicine and the MAX IV infrastructure. Take part in building national research communities and collaborations for SciLifeLab.

Professorship: If the candidate fulfills the requirements for a position as professor at Uppsala University, and the candidate does not at present hold such a position, a professorship may be considered.

Qualifications: Professor-level competence or equivalent research experience. Broad understanding and experience of multi-disciplinary research in technology- and/or data-driven molecular biosciences. Documented leadership experience and experience in leading international projects in academia, industry or health care. An ability to promote a good climate of cooperation. A genuine interest in creating an excellent national research infrastructure and collaborative center. An interest to translate research results towards health care, industry and society at large. Excellent ability to communicate orally and in writing in English and Swedish.

Placement: The position will be placed at a department within the Disciplinary Domain of Medicine and Pharmacy or the Disciplinary Domain of Science and Technology at Uppsala University.

Uppsala University finds that gender balance and diversity bring a higher quality to the organization. We therefore welcome applicants of any gender and with different birth background, functionality and life experience.

Pay: Individual salary

The Co-Director is expected to start at January 1, 2021.

Appendix 3

Suggested advertisement for the position as Infrastructure Director for SciLifeLab

SciLifeLab (Science for Life Laboratory) is a national infrastructure and a multi-disciplinary research community with four host universities: KTH Royal Institute of Technology (primary host), Stockholm University, Karolinska Institutet, and Uppsala University.

SciLifeLab (Science for Life Laboratory) is national resource for the advancement of molecular biosciences in Sweden. We are funded as a national research infrastructure by the Swedish government. Our organization leverages the unique strengths of individual universities across Sweden into a focused resource for our life science community. We provide access for thousands of researchers to the cutting-edge instrumentation and deep scientific expertise necessary to be internationally competitive in life science research. SciLifeLab infrastructure and expertise create a unique environment for carrying out technology- and data-driven research on health and environment at the highest level.

SciLifeLab today has nine technology areas including genomics, proteomics, bioinformatics and drug development (www.scilifelab.se). The SciLifeLab platforms and facilities offer service and training for all Swedish researchers in the respective fields as well as for researchers within industry and health care.

Assignment as Infrastructure Director: The assignment as Infrastructure Director for Science for Life Laboratory is for a period of six years at 50 % time commitment. The appointment may be renewed. In addition to this, the researcher will conduct his/her own research and teaching duties, according to an agreement with the respective host university.

Duties as Infrastructure Director: Work with the director and with the SciLifeLab management group with a primary responsibility for the SciLifeLab national infrastructure facilities, instrumentation and staff. Participate in preparing, executing and monitoring board decisions related to the national infrastructure. Daily management of the infrastructure organization at SciLifeLab, including financing, reporting, staffing, instrumentation, technology development, KPIs, metrics and user statistics, evaluations and advisory board meetings. Analysis and monitoring of new technologies and possible infrastructure services. Take part in building national research communities and collaborations that enrich and support the infrastructure. Be familiar with developments and focus areas for life science at the different Swedish universities and at all SciLifeLab infrastructure sites. Follow developments in national and international infrastructure policy, funding opportunities as well as in open science principles. Serve as a coordinating contact between SciLifeLab

and the Research Council (VR), KAW and other potential funding sources. Take part in exploring collaborations with the industry.

Professorship: If the candidate fulfills the requirements for a position as professor, and the candidate does not at present hold such a position, a professorship may be considered. This will, however, require a deep long-term commitment from the host university, and therefore new professor-level nominations may not be feasible before this assignment as an infrastructure director will begin.

Qualifications: Professor-level competence or equivalent research experience with a strong technological focus. Broad understanding and experience of technology- and data-driven molecular biosciences. Documented leadership experience in e.g. leading infrastructure and/or research projects in academia, industry or health-care. An ability to promote a good climate of cooperation within the SciLifeLab community. A genuine interest in creating an excellent national research infrastructure, with strong technology, expertise, collaborative attitude, excellent operational principles. An interest to translate research results towards health care, industry and society at large. Excellent ability to communicate orally and in writing in English and Swedish.

Placement: The position will be placed at any of the four host universities in Stockholm and Uppsala. People who do not yet hold positions at these universities are also encouraged to apply, but must eventually receive a matching 50% commitment from the host universities if they desire a full-time position.

Pay: Individual salary

Application: Please include one-page letter indicating how your previous education and work experience makes you prepared for this position. Indicate three specific ideas/plans that you would like to advance forward in your role as a SciLifeLab Infrastructure Director. Include full CV, a list of top 10 publications and names of three references.

The Infrastructure Director is expected to start at January 1, 2021.