

Checklist for reviewing

Check the uploaded item

✓ Check if the item appears to contain human data. Consider contacting the submitter if you have any doubts regarding this.

✓ Does the item include a README file.

✓ Does the README file include a DOI to the item.

✓ Does the item include a manifest file.

Check the items metadata

✓ In the case of the item being connected to an article, check if the **title** corresponds to the title of the article. If not, consult with the submitter to determine whether this was intentional.

✓ In the case of the item being connected to an article, check if the **authors** listed here seem reasonable in relation to the authors of the article. Consider contacting the submitter if you have doubts about the authors stated.

✓ Choose the correct **group** for the item. If the item does not have a clear connection to one specific group, choose the highest group level, Science For Life Laboratory.

✓ Check if the uploaded item is labelled with the correct **item type**.

✓ Check if the **keywords** appear to be spelled correctly. Consider contacting the submitter if you have doubts about the spelling.

✓ In the case of the item being connected to an article, check if the article abstract is included in the **description**.

✓ Check that nothing more than the title of the connected article is stated in the **resource title** field.

✓ Check if the **resource DOI** matches the stated resource title.

✓ If it is a metadata record only, check that the **licence** is Restricted Access.

✓ Check that a **publisher** has been stated correctly.

✓ If possible, check that the **access request email** is a functioning email address.