Time Line DDLS Postdoc Program

This document outlines the main steps of the DDLS Postdoc Program application and selection process, clarifying the roles and responsibilities of all involved actors: applicants (postdocs), Principal Investigators (PIs), company partners, evaluators, and the DDLS Programme Office.

1. Call Opens

Responsible: Director for the DDLS Postdoc Program,
The DDLS Programme Office publishes the call for applications, including instructions, templates, and eligibility information on the official website.

2. PI and Company Presentation and Matchmaking

Responsible: PIs, Company Partners, Director for the DDLS Postdoc Program,
PIs affiliated with a Swedish university or the Swedish Museum of Natural History, as well as company partners interested in hosting an industrial postdoc, register their interest. Their profiles are collected in a matchmaking portfolio published on the DDLS website to help candidates identify potential hosts from both academia and industry.

3. Contact and Project Development

Responsible: Applicants, PIs, Company Partners
Postdoc candidates contact academic and/or industrial hosts to discuss potential research projects and confirm support for hosting. The PI or company representative may provide scientific or strategic input.

4. Application Submission

Responsible: Applicants (with PI and/or Company Partner support), Director for the DDLS Postdoc Program,
Applications are submitted through the DDLS online portal. The Director for the DDLS Postdoc Program and the DDLS Program Office checks eligibility and completeness before forwarding eligible applications for review. For industrial postdoc projects, both academic and company supervisors confirm their participation and support.

5. Evaluation of Applications

Responsible: External Evaluators, Director for the DDLS Postdoc Program,
Each application is pre-screened by the Director of the DDLS Postdoc Program and the DDLS Program Office to ensure that it adheres to the requirements of the call. Subsequently,

the applications are evaluated by independent international experts coordinated by the DDLS Programme Office.

6. Shortlisting

Responsible: Evaluation Committee, Director for the DDLS Postdoc Program,
Based on the written evaluations, a shortlist of top-ranked applicants is prepared for an interview at an assessment meeting.

7. Interviews

Responsible: Director for the DDLS Postdoc Program, Evaluation Panels
Shortlisted candidates are interviewed by appointed evaluation panels to assess suitability, motivation, and project fit.

8. Final Ranking

Responsible: Evaluation Panels, DDLS Steering Group, SciLifeLab Director, Chair of SciLifeLab board
The evaluation panels prepare a ranked list of candidates. The DDLS Steering Group reviews the ranking and provides recommendations.

9. Decision

Responsible: SciLifeLab Director, Chair of SciLifeLab board
The final decision is made jointly by the SciLifeLab Director and the Chair of the SciLifeLab Board.

10. Start of Employment

Responsible: Host University, PI, Company Partner
Successful postdoctoral researchers are typically employed by their academic host university or a company partner, depending on the project's setup. The PI or company supervisor oversees onboarding and integration into the research environment.

Summary Table of Responsibilities

Step	Main Actors	Key Actions	Time
1. Call opens	DDLS Program Office	Publish call, templates, and info	12 January 2026
2. PI and company presentation	PIs, Companies, DDLS Office	Provide and publish host profiles	26 January 2026
3. Contact	Applicants, PI, Company	Initiate and confirm hosting	
4. Application	Applicant, PI, Company, DDLS Office	Submit and verify eligibility	31 March 2026
5. Evaluation	Evaluators, DDLS Program Office	External review of proposals	7 April 2026
6. Shortlist	Committee, DDLS Program Office	Assessment meeting, Prepare list of top candidates	9 April 2026
7. Interviews	DDLS Program Office, Panels	Conduct candidate interviews	16-27 April 2026
8. Final ranking	Panels, DDLS Steering Group	Final selection and Consultation	6 May 2026
9. Decision	DDLS Director, Chair of SciLifeLab board	Approve and finalize selection	15 June 2026
10. Employment	Host University, PI, Company	Hire and onboard postdoc	1 October 2026